

- AGENDA: Presidents' Council
- AGENDA: Expanded Presidents' Council
- MINUTES: Presidents' Council
- MINUTES: Expanded Presidents' Council

Meeting date, time & location: May 1, 2012 ■ 3-4:30 p.m. ■ CC 126

Topic:	Presenter	Time	Category	Key Points - History - Next Steps - Minutes
<p>Board Policy: KL: Public Complaint</p> <p>Administrative Regulation: KL-AR: Public Complaint Procedure</p> <p>Open conversation</p>	Truesdell	15	<p>Category:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> First Reading</li> <li><input checked="" type="checkbox"/> Second Reading</li> <li><input type="checkbox"/> Request for Approval</li> <li><input type="checkbox"/> Information</li> <li><input type="checkbox"/> Update</li> </ul>	<p><b>Attachment #1</b></p> <p>History:</p> <p>March 20: 1<sup>st</sup> Reading – Expanded Presidents' Council</p> <p>April 6: 1<sup>st</sup> Reading – College Council</p> <p>April 20: 2<sup>nd</sup> Reading – College Council</p> <p>May 1: 2<sup>nd</sup> Reading – Presidents' Council</p> <p><b>Board Policy KL Discussion:</b></p> <ul style="list-style-type: none"> <li>• No changes were suggested.</li> </ul> <p><b>Next Steps:</b></p> <p>Approved to go before the CCC Board of Education as a first reading on May 9, 2012 then submitted for approval (to the Board) on June 20, 2012.</p> <p><b>KL-AR: Discussion:</b></p> <ul style="list-style-type: none"> <li>• Discussion regarding paragraph subject/title: "The Board: Step Four"</li> <li>• First sentence: change "iwthin" to "within".</li> <li>• Insert after first sentence: "The Board will notify the complainant, in writing, within 15 working days if the Board chooses to hear the complaint."</li> <li>• Third sentence changes: <del>Generally</del> <b>All</b> parties involved, including the supervisory/administrator, <del>will</del> <b>may</b> be asked to attend such meeting..</li> <li>• Prior to last sentence add: "Once a hearing has been held, the Board will notify the complainant in writing of the Board's decision. The communication will occur within 20 working days of the hearing."</li> <li>• Change the final sentence to read: "If the Board chooses not the hear the complaint, the Board will notify the complainant</li> </ul>

				<p>in writing within 15 working days that the Board concurs with the President or designee's written report and therefore the decision of the President is upheld and final."</p> <p>KL-AR: To be emailed to Presidents' Council members by President Truesdell on May 1<sup>st</sup> for final approval of changes reflected above. Presidents' Council members are to respond to President Truesdell as soon as possible with approval to move ahead and/or to ask for any additional changes. Following approval: <b>Next Steps:</b> KL-AR to be included in the President's Report to the Board on May 9, 2012.</p> <p><b>Update May 2<sup>nd</sup>:</b> PC members have contacted President Truesdell with further suggested changes. Those changes have been incorporated in the 5<sup>th</sup> bullet (above) and approved by PC members through email transmissions.</p>
EGAAA-AR: Copyright Not Covered by College Collective Bargaining	Truesdell	10	<p>Category:</p> <p><input checked="" type="checkbox"/> First Reading</p> <p><input type="checkbox"/> Second Reading</p> <p><input type="checkbox"/> Request for Approval</p> <p><input type="checkbox"/> Information</p> <p><input type="checkbox"/> Update</p>	<p><b>Attachment #2</b></p> <p>History:</p> <p>May 4: 1<sup>st</sup> Reading – College Council</p> <p><b>Next Steps:</b></p> <p>May 18: 2<sup>nd</sup> Reading – College Council</p> <p>June 5: 2<sup>nd</sup> Reading – Presidents' Council</p> <p>June 20: Presidents Report – Board of Education</p> <p>Discussion items:</p> <ul style="list-style-type: none"> <li>• Change the title to: Copyright Compliance</li> <li>• It has been determined that a copyright manual is needed. The Copyright Compliance Officer (Steffen Moller) will lead the effort to develop a manual. This manual will have a thorough review process by the college community. ASG, department chairs and deans were recommended by PC as part of the review process.</li> </ul>

### Committee Reports and Updates – 5 Minutes

#### College Council / Bob Cochran:

The next College Council meeting is scheduled for May 4 and some of the discussion topics will include:

- Instructional Standards and Procedures: Credit for prior learning.
- Administrative Regulations: Sexual Harassment Complaint Procedure, Family Medical Leaves, Health & Safety Program, Firearms, Campus Safety, Motor Vehicles Code, Copyrighted Materials, and Use of College Property.
- Board Policies: Mother Friendly Workplace, Copyright, Electronic Information Resources Communication Systems Use, Community use of College

Facilities, and Authorized Use of College Equipment and Material.

- College Council Agenda and Minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

### Association Reports – 10 Minutes

#### ASG / Sean Briare:

- ASG Food Drive / May 2-31: ASG is in need of canned food or non-perishable food items for CCC Cougar Cave (food clothing closet). Take donations to the ASG office in CC 152. For more info call Diana Muresan ext. 3932.
- May 9-10: Elections will take place. There is one candidate each for the president and vice president positions.
- May 31 / Oxfam Hunger Event: ASG is sponsoring an interactive luncheon to create awareness about hunger issues both internationally and locally.

#### Classified / Lizz Norrander and/or Tamera Davis:

- The elections process is underway: Tamera Davis is running unopposed for Classified Association President. Elections end May 25<sup>th</sup>.
- Advocacy training – April 26<sup>th</sup>: 13 people attended the training and it was a wild success!
- Tamera is planning a meeting to discuss how Classified Association members and become more involved with the bargaining process/group.
- Tamera received an OEA NEA Presidential Citation for Leadership.
- Lynda Graf was awarded the Kevin Forney Education Support Professional Award. Lynda is the only Oregon representative to receive this award.

#### Part-Time Faculty / Jennifer Rueda:

- Jennifer Rueda will be running unopposed for the Part Time Faculty Association President position.
- Nominations for vacant Part Time Faculty Association positions will be received from May 7 - May 21<sup>st</sup>.
- Part Time Faculty will begin their search for a new bargaining committee soon.

#### Full-time Faculty / Adam Hall:

- Steve Beining will begin his duties as Full Time Faculty Association President on July 1<sup>st</sup>.
- Full Time Faculty Association deadline for nominations has been extended to May 4<sup>th</sup>.
- Proposed changes to the Full Time Faculty constitution and bylaws have been passed and are in the books.
- Shared governance survey will be released soon.

#### Exempt / Bob Cochran:

- Bob Cochran will not be running for re-election this year as Exempt President.

### Around the Table Updates – 5 Minutes

- New CCC Web Site: Many positive responses have been received from new students as to the ease of use.
- Moodle has been upgraded to level 2. Many are in the process of assessing and getting comfortable with the new version.
- There are many new improvements in our CCC web site that were described as great, significant, helpful and very positive.
- Even though we are in conversation around budget and achievement compacts, we want to celebrate a few of the new and improved areas/process that have been presented at College Council. As examples -Moodle 2, CASE Grant, and Enrollment Services Priority Registration Process (made a structure process to manage student enrollments and facilitate completion of programs).

### President's Report – 5 Minutes

No report.

**Presidents' Council Attendance:**  Joanne Truesdell (President),  Adam Hall (FTF Pres),  Steve Beining (FTF Pres. Elect),  Jennifer Rueda (PTF Pres),  Lizz Norrander &  Tamera Davis (Clsfd Pres),  Sean Briare (ASG Pres),  Bob Cochran (Chair of College Council),  Elizabeth Lundy (VP of Instructional Services),  Shelly Parini (Dean of College Advancement),  Courtney Wilton (VP of College Services),  Marsha Edwards (Dean of HR),  Bob Cochran

(Exempt Pres), <input type="checkbox"/> Janet Paulson (Public Information Officer), and <input checked="" type="checkbox"/> Debbie Jenkins. Guests: Patricia Scott
<b>Expanded Presidents' Council (EPC) Attendance:</b> In addition to PC members listed above EPC includes Associate Deans, Deans and Karen Martini: <input type="checkbox"/> Scott Giltz, <input type="checkbox"/> Cyndi Andrews, <input type="checkbox"/> Bill Briare, <input type="checkbox"/> Theresa Tuffli, <input type="checkbox"/> Karen Martini, <input type="checkbox"/> Phillip King, <input type="checkbox"/> Chris Robuck, <input type="checkbox"/> Kim Carey, <input type="checkbox"/> Steffen Moller, <input type="checkbox"/> Cynthia Risan, <input type="checkbox"/> Jim Martineau, and <input type="checkbox"/> Matthew Altman.
Upcoming Meeting Dates – 2012: 5/8, 5/15 (BAG), 5/22, 5/29 (EPC), 6/5, 6/12, 6/19 (no meeting), 6/20 (BAG), 7/1-31 (no meetings), and 8/8 (EPC).
Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tamera Davis and Chris Robuck.
Number of handouts to bring: Presidents' Council = 20 copies; Expanded Presidents' Council = 35 copies